

# **Environmental and Sustainability Policy**

**Effective Date:** 22<sup>nd</sup> September 202**6 Next Review:** 22<sup>nd</sup> September 2026

### 1. Purpose

At Musicrange, we recognise that our activities have an impact on the environment. We are committed to reducing our environmental footprint and promoting sustainability through responsible practices in all areas of our work.

This policy outlines our commitment to environmental stewardship and continuous improvement.

# 2. Our Commitments

Musicrange is committed to:

- Comply with all relevant environmental legislation and regulations.
- Actively seek to reduce waste and promote recycling in our operations.
- Reduce energy and water consumption wherever possible.
- Encourage sustainable travel practices among staff, volunteers, and participants.
- Source materials and services from environmentally responsible suppliers where feasible.
- Integrate environmental considerations into decision-making processes.
- Raise awareness among staff, volunteers, and participants about environmental issues and sustainable practices.

#### 3. Areas of Focus

- Energy and Water:
  - Minimise energy use by turning off equipment when not in use.
  - o Encourage the use of energy-efficient equipment.
  - Minimise water waste.
- Waste and Recycling:
  - o Reduce the amount of waste generated.
  - o Reuse materials where possible.
  - o Recycle paper, plastics, and other materials wherever facilities exist.
- Travel:
  - Encourage the use of public transport, car-sharing, cycling, or walking for work-related travel.
  - o Promote virtual meetings where possible to reduce the need for travel.
- Sustainable Procurement:
  - Consider the environmental impact of goods and services before purchasing.
  - o Prefer suppliers with strong environmental credentials and practices.

- Events and Programmes:
  - o Design and deliver events and programmes with sustainability in mind.
  - Minimise single-use plastics and promote environmentally friendly practices at all Musicrange activities.

## 4. Responsibilities

The Board of Trustees has overall responsibility for ensuring that this Policy is implemented.

All staff and volunteers are responsible for following this Policy and contributing to environmental improvements in their areas of work.

#### 5. Contact Us

For any queries regarding this policy, please contact:

Chairperson

governance@musicrange.org.uk

Alternatively, you can contact Musicrange using the details provided in the footer of this document.

## 6. Monitoring and Review

We will monitor our environmental performance and seek continuous improvement.

We are committed to reviewing this Policy annually or sooner, if necessitated by a change in legislation, best practice or organisational needs.

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